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President  
Vice President  
Secretary  
Treasurer  
Range Captain – Long arms



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**AGENDA FOR THE MANAGEMENT COMMITTEE MEETING**  
**TO BE HELD ON 9 OCTOBER 2025 AT 6:30PM**  
**LOCATION: Google Meet <https://meet.google.com/btz-kioe-tps>**

- **OPEN MEETING** President to open the meeting and welcome attendees.
- **RECORDING OF PROCEEDINGS**  
Meeting to be recorded for purpose of confirming minutes.  
Recording to be deleted after distribution and confirmation of minutes.
- **ATTENDANCES:**
- **APOLOGIES:**
- **CONFIRMATION OF MINUTES** – Minutes of the previous meeting 9 March 2025
- **BUSINESS ARISING FROM THE MINUTES**
  - RO Accreditation (Update) – RO Trainer and training
  - Safe Area Signs and updating all signage
  - Construction of a Safe Area
  - Steel Challenge Targets
  - Precision Rifle Series (PRS) – CF targets acquired
- **TREASURER'S REPORT:** Treasurer to table financial statement since last meeting.
- **CORRESPONDENCE:** Refer Appendix A (committee agenda copy)
- **GENERAL BUSINESS**
  - New accounting software required
  - Equipment Grant – scoring iPad
  - Range Standing Orders review
  - Additional 22 pistol club gun
  - Portable Generator
  - Metallic Silhouette State Titles 25, 26 October 2025
  - Property Insurance renewal
  - Admin grant application
  - Working Bees
  - Proposal for start time change for winter rifle matches
- **NEXT MEETING**
  - Club Committee Meeting TBA
- **MEETING CLOSE**