



S.S.A.A.
Snowy River Branch
Coolamatong Range

P.O Box 1033, Cooma NSW 2630
Coolamatong Range, Coolamatong Road,
Berridale NSW 2628

www.ssaasrb.org.au

Scott Goudie	President	0414 740 406
John Gibson	Vice President	0435 459 533
Lauren Goudie	Secretary	0403 686 412
Harry Hovasapian	Treasurer	0407 674 023
Dann Suthern	Range Captain – Long arms	



AGENDA FOR THE MANAGEMENT COMMITTEE MEETING

TO BE HELD ON 16 AUGUST 2023

LOCATION: WIX LIVE VIDEO CONFERENCE

- **OPEN MEETING** President to open the meeting and welcome attendees.
- **RECORDING OF PROCEEDINGS**
- **ATTENDANCES** As per the Attendance Sheet
- **APOLOGIES:** As per the Attendance Sheet
- **CONFIRMATION OF MINUTES** – Minutes of the previous meeting 12 March 2023
- **BUSINESS ARISING FROM THE MINUTES**
 - Range Officer training
 - Progress report - new kitchen trailer build
 - Rifle match registrations
- **TREASURER'S REPORT:** Treasurer to table financial statement since last meeting.
- **CORRESPONDENCE:** Refer Appendix A attached
- **GENERAL BUSINESS**
 - P650 form usage
 - SSAA NSW AGM 17 June 2023 - Update
 - Pistol club mandatory reporting alignment
 - 2023 administration grant application
 - Update - SSAA NSW AGM held 17 June 2023
 - Update - SSAA NSW Branch meeting held 18 July 2023
 - Working Bee held 29 Jul 2023
 - Range Standing Orders, refresh and member signing.
- **NEXT MEETING**
 - Sunday 22 October 2023 9:00am at Coolamatong Range
- **MEETING CLOSE:**

APPENDIX A – CORRESPONDENCE INCOMING AND OUTGOING

Correspondence since last meeting 12 March 2023

- **INCOMING**

- 20/03/2023 Katherine Millen, SSAA NSW – EOI for hosting Muzzle Loading titles
- 20/03/2023 Katherine Millen, SSAA NSW – Memo – Attendance Period Extension
- 21/03/2023 Kate Heynis, SSAA NSW – Member Branch Transfer Request - Ana Mihaelidis
- 24/03/2023 Jan Jacka, SSAA Hay Branch – 2023 National Sporting Clay Championships 13/14 May
- 11/04/2023 Katherine Millen, SSAA NSW – AGM Information
- 12/04/2023 Peter Szaak, SSAA NSW – NSW FAR Range inspection Notification
- 14/04/2023 Ali Mulla, SSAA General Insurance - Information request for insurance renewal.
- 15/04/2023 Peter Szaak, SSAA NSW – Advice about attendance reporting by SSAA NSW to FAR
- 17/04/2023 Katherine Millen, SSAA NSW – AGM 2023 Notice and Information Bundle
- 18/04/2023 Peter Szaak, SSAA NSW – Instructions for Completing P650 forms
- 27/04/2023 Luke McCarthy, SSAA General Insurance – Information request for insurance renewal.
- 28/04/2023 Liam Orrock, Local Land Services – Change booking for Humane Destruction Course
- 28/04/2023 Kate Heynis, SSAA NSW – Member Branch Transfer Request - Ashley Shepherd
- 02/05/2023 Ali Mulla, SSAA General Insurance – Reminder Renewal Proposal Required by 27 May
- 04/05/2023 Katherine Millen, SSAA NSW – Memo regarding expressions of interest for hosting the 2023 SSAA Practical Shooting National Championships
- 04/05/2023 Katherine Millen, SSAA NSW – Memo SSAA NSW Range Officer Trainers
- 05/05/2023 Kate Heynis, SSAA NSW – Following up branch transfer Mihaelidis 55600
- 05/05/2023 Luke McCarthy, SSAA General Insurance – response to confirmation of information request for insurance renewal.
- 09/05/2023 Ali Mulla, SSAA General Insurance – Acknowledge receipt of insurance documents.
- 15/05/2023 Katherine Millen, SSAA NSW – Reminder of due date of AGM delegate forms
- 17/05/2023 Katherine Millen, SSAA NSW – Acknowledge receipt of AGM delegate forms
- 26/05/2023 Katherine Millen, SSAA NSW – AGM Booklet
- 29/05/2023 Katherine Millen, SSAA NSW – 2023 SSAA Insurance Declaration
- 13/06/2023 Katherine Millen, SSAA NSW – EOI Shotgun State Titles
- 30/06/2023 Katherine Millen, SSAA NSW – Reminder End of SSAA NSW Compliance Period
- 06/07/2023 Katherine Millen, SSAA NSW – 2023 Branch Strategic Planning Day
- 15/07/2023 Peter Macartney – Membership enquiry
- 18/07/2023 Paul Monger – Membership enquiry
- 21/07/2023 Paul Monger – Membership enquiry
- 21/07/2023 Emily Gough, NSW Fair Trading – Confirmation of A12-T2 form registration.
- 21/07/2023 Paul Monger – Membership enquiry addition information request.
- 31/07/2023 Aus Food Trucks – Kitchen trailer power layout

- **OUTGOING**

- 16/03/2023 Aus Food Trucks – Signed contract for mobile kitchen
- 22/03/2023 Aus Food Trucks – Resend of signed contract for mobile kitchen
- 26/03/2023 Liam Orrock, Local Land Services – Reply to request for booking of range 16-18 May
- 13/04/2023 Dave Watman – Letter, Confirmation of Membership of Pistol Club 2023
- 13/04/2023 Various – Email reminder to expired pistol club members to renew.
- 13/04/2023 Lauren Goudie – Letter, Confirmation of Membership of Pistol Club 2023
- 13/04/2023 Peter Szaak, SSAA NSW – Email confirming range inspection availability.
- 17/04/2023 Josh Willett – Letter, Confirmation of Membership of Pistol Club 2023
- 18/04/2023 Cumorah Newlove-McKay – Response to webform enquiry about membership
- 18/04/2023 Adam Saleh – Response to webform enquiry about process for visiting the range.
- 18/04/2023 Sam Goehr – Response to webform enquiry about storing firearms.
- 22/04/2023 Steve Roberts – Emailed Information about pistol club membership
- 28/04/2023 Luke McCarthy, SSAA General Insurance – requesting confirmation of information required for insurance renewal.
- 04/05/2023 Katie Heynis, SSAA NSW – Branch Transfer Mihaelidis 555600
- 04/05/2023 Liam Orrock, Local Land Services – Change booking for Humane Destruction Course
- 08/05/2023 Ali Mulla, SSAA General Insurance – Completed insurance renewal documents.
- 17/05/2023 Katherine Millen, SSAA NSW – Submission of AGM delegate form
- 22/05/2023 Cris Olguin – Response to membership enquiry.
- 08/06/2023 Katherine Millen, SSAA NSW – Completed Insurance Declaration
- 04/07/2023 NSW Firearms Registry – P642 Firearms Club Authorised Officials Form
- 12/07/2023 Jai Rowell, SSAA NSW – Branch meeting registration form.
- 18/07/2023 Peter Macartney – Response to membership enquiry
- 18/07/2023 Paul Monger – Response to pistol club membership enquiry
- 19/07/2023 SSAA NSW – 2023 Administration Grant Application Form and supporting documents.
- 21/07/2023 Paul Monger – Response to pistol club membership enquiry
- 29/07/2023 Aus Food Trucks – Request for project update.
- 31/07/2023 Aus Food Trucks – Adjustment to power layout of kitchen trailer.
- 10/08/2023 Aus Food Trucks – Copy of remittance for 50% progress payment on kitchen trailer